

**CITY OF HALLANDALE BEACH
COMMUNITY PARTNERSHIP GRANT**

**EXHIBIT D
FY 2013**


MONTHLY PROGRESS REPORT

RECEIVED
MAY 10 2013
HUMAN SERVICES

Reporting Month & Year: April 2013

Date Report Prepared: April 7, 2013

A. Project Information:

Agency Name	Feeding South Florida, Inc.
Person Preparing the Report	Cagney Kobrin
Job Title	Children's Program Manager
Signature	
Project Name	Hallandale Schools Backpack & Kids Count Programs
Project Start- Up Date	10/1/2012
Project Completion Date	9/30/2013
Amended Completion Date (if applicable)	

B1. Project Cost

		Funds Expended to Date	Percentage
Total Project	\$78,528.00	55,777.93\$	71%
City Funding	\$37,500.00	23,181.25\$	62%
Other Funding	\$41,028.00	27,846.68\$	68%

59%

21993.75

B2. Please list other Funding Sources and Amount.

Feeding South Florida uses donated food products, and food purchased with donated funds—the value of which is \$1.66 per pound—, as well as general operating revenue and contributed funds earmarked specifically for support of the Backpack program totaling \$27,846.68 to date augment the City of Hallandale Beach's funding for this project. Total's for the month were \$ 7,569.60

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(Continued)**

B3. Percent of Project completed to date: % 59 0/6

B4. Anticipated Changes in Staffing:

1. Office Hours: None
2. Resignations: None
3. Part-time or Full time Employee(s):
Sari Vatske, Director of Partner Services
Cagney Kobrin, Manger of Children's Programs
Fabiola Milfort, Order Clerk

C1. Brief Project Summary (General scope of work performed during the month. Include list of participant names, sign in sheets, address, date and type of service(s) as a separate Attachment)

During April 2013, a total of 760 food packages weighing approximately 8.58 pounds each were distributed to children at Hallandale Elementary, 900 SW 8th Street, Hallandale Beach 33009. This month there were "4" distributions in the shortened month.

C2. Describe specific work tasks & status completed this month:

Work Tasks	Status (i.e. underway, completed)
1. Confirm start date of the 2012-2013 Backpack program at Hallandale Elementary.	Completed.
2. Notify FSF Transportation Manager of the date of the first Backpack food delivery.	Completed.
3. Create weekly menu based on product availability with the goal of providing 2 breakfasts, 2 lunches, and 2 dinners.	Completed.
4. Provide school with letter to inform parents of the Backpack program. School will modify and sent out on their letterhead.	Completed.
5. Ensure participants in Backpack program have photo release forms. Children who cannot be photographed will be removed from the room when photo opportunities arise.	Completed.
10. Deliver backpacks and associated invoice weekly to school.	Completed/Ongoing

C3. Describe success or problems encountered with Project:

This month was a great month. No incidents were reported from the site and the students made thank you cards. Great month!

C4. Identify technical assistance needed.

None at this time.